

**Minutes of the Pre-Bidding meeting of Canteen Service provider held on
25.08.2025 at General Branch**

In the pre-bid meeting the following bidders have participated and clarification raised by them is addressed and the details are uploaded.

1. Shri Manjunatha.P (Maddy's katti Café)
2. Shri Ramesh (Oriented integrated facility management pvt Ltd)
3. Shri Vinod s(cheftalk food & hospitality pvt)
4. Shri Prashanth (A1 India & AJG & Company)
5. Shri Dileep Gowda(R & D Caterers)
6. Shri Ramesh (S.L.V Catering)
7. Smt V Sareetha (Balaji Enterprises)
8. Shri Vinod B(Hr Caters)
9. Shri Basouva raj (Yishamai Caters)

The outcome of the meeting is as detailed under:

1. One of the participants of the pre-bidding meeting raised a doubt that whether a MSME Certificate holder is exempted from deposit of EMD amount. It was clarified by the Assistant Director General Branch that MSME Certificate holder having a certificate in the relevant category of Canteen/Catering Services is exempted from deposition of EMD.
2. One of the participants during Pre-bidding meeting raised a doubt whether partnership firm can participate in this Bid. It was clarified by the Assistant Director General Branch that partnership firm can participate in the bid.
3. A question was raised by one of the participants that the salary & wages of canteen staff should be provide by ESIC or by the Contractor himself. It has been clarified that the rate quoted by a successful bidder is inclusive of salary & wages, ESIC, EPF, all other statutory payments, hence, ESIC will not pay any salary/wages to the staff engaged in canteen services.
4. A question was raised by one of the participants regarding supply of Water & Electricity to the canteen, it was clarified that the ESIC MC PGIMSR & MH, Rajajinagar, Bangalore will provide free water for cooking/washing of the utensils and free electricity. Contractor should use the electricity and water economically. Further, in case of water scarcity, the contractor should pay the amount for using water for canteen purpose as demanded by ESIC MC PGIMSR & MH, Rajajinagar, Bangalore. The contractor has to ensure minimal usage of electricity, water and other resources inside the canteen premises.
5. A question was raised by one of the participants on rate of the items to be quoted will be of item wise or total amount of all the items. It was clarified by the Assistant Director General Branch that the successful bidder will be selected on the basis of total value arrived and one who quotes the lowest total value along with items wise value of the same. However, the item wise rates will also be checked with reference to the maximum rates mentioned in the bid document. Bidder have to submit the price-break up details of all items mentioned in the bid documents.

Amradle
2/9/2025
Assistant Director(General Branch)

अनुराधा पी मणि / ANURADHA P MANI
सहायक निदेशक / Assistant Director
कराचीनि चिम पीजीआईएमएसआर एवं आदर्श अस्पताल
ESIC MC PGIMSR & MH
राजाजीनगर, बंगलूरु 10 / Rajajinagar, Bangalore-10

REVISED TENDER DOCUMENTS



BID THROUGH GEM FOR ENGAGEMENT OF AGENCY FOR PROVIDING CANTEEN SERVICES

***NAME OF WORK - TENDER THROUGH GEM FOR ENGAGEMENT OF
AGENCY FOR CANTEEN SERVICES AT ESIC MEDICAL COLLEGE,
PGIMSR & MODEL HOSPITAL, RAJAJINAGAR, BANGALORE-
560010, KARNATAKA FOR A PERIOD OF TWO YEARS.***



क.रा.बी.नि.
E.S.I.C.

कर्मचारी राज्य बीमा निगम
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE
CORPORATION
(Ministry of Labour & Employment,
Govt of India)



सत्यमेव जयते

चिकित्सा महाविद्यालय, पी.जी.आई.एम.एस.आर
और आदर्श अस्पताल / Medical College,
PGIMSR & Model Hospital
राजाजीनगर बंगलौर - १०/ Rajajinagar,
Bengaluru-10, Phone 080
23013290/23528611,
Email. esicmh.gen@gmail.com,
gen-rajajingar.kn@esic.gov.in

NO: Comp No.116288 GEM/MISC-4912022/GENL/CANTEEN

Date:18.07.25

**NOTICE INVITING BID THROUGH GEM PORTAL FOR ENGAGEMENT OF
AGENCY FOR PROVIDING CANTEEN SERVICES**

Date of commencement of submission of Bid through GEM	As per GEM Portal
Last date of submission of e-tender	As per GEM Portal
Date & time of opening	As per GEM Portal

Tender under two bid systems through GEM procurement invited from duly registered / reputed Service Providers / Organizations / Agencies for providing Canteen Services at ESIC Medical College PGIMSR & Model Hospital, Rajajinagar Bangalore, Karnataka.

Instructions To Bidders For Submission Of Bids:-

The tenders are being invited for providing Canteen services at ESIC Medical College PGIMSR & Model Hospital, Rajajinagar Bangalore, Karnataka through GeM. All the instructions of GeM bidding is applicable. Tender must be submitted through GeM only. The bid received in physical mode shall not be considered at all. Detailed information regarding the items, application / tender forms, EMD details, specifications, terms and conditions can be downloaded from the following websites: www.gem.gov.in and www.esic.nic.in.

1. The interested bidders shall submit their tender(s) both Technical bid and financial bid through online mode in www.gem.gov.in. The bidders shall upload all the documents as per Eligibility criteria.
2. **Any corrigendum to this tender will be notified through the aforesaid websites only. The undersigned reserves the right to accept or reject any or all the bids without assigning any reason at any stage.**
3. The Bidder is expected to follow all instructions, eligibility criteria, forms,

terms and conditions in the tender document. Failure to furnish complete information as required with reference to the tender document shall result in rejection of the bid.

TERMS & CONDITIONS OF TENDER

A. General Terms & Conditions.

1. Period of Contract: the Contract shall initially be for a period of **TWO** years and extendable for another one year on satisfactory performance of the service provider. The rates quoted by the bidder shall remain unchanged during the period of contract. The Dean, ESIC PGIMSR & MH, Rajajinagar however, reserves the right to terminate the contract at any time without assigning any reason thereof by serving one month prior notice.
2. Estimated value of Contract: **Rs.92,41,800/-**
3. Last date of submission: As mentioned in GeM bid document.
4. Pre-bid Meeting Bids: As mentioned in GeM Bid document.

B. Eligibility Criteria:

- a. The bidder should have experience in providing canteen services / catering services for the last 3 financial years in any organization belonging to organized private sector units / Govt. (State & Central) / Autonomous / PSU etc with not less than 500 employee sector Institution.
- b. Copies of satisfactory work completion report in support of eligibility conditions shall be submitted in the bid document. Work Completion certificate / Experience certificate shall be considered for determining the work experience of the bidder.
- c. Copy of GST & PAN and FSSAI Certificate to be submitted.
- d. The contractor should possess valid license for running catering services / canteen services from the State of Karnataka only.
- e. Declaration as per format at Annexure I, II & III
- f. Scanned Bid Document containing all terms & conditions of the bid duly signed and stamp affixed by the bidder.
- g. Bidder must have an average annual turnover of not less than Rs.10 lakhs during all the last three financial years (2021-22, 2022-23, 2023-24). Annual Turnover Certification from the registered Chartered Accountant shall be enclosed.

C. ADDITIONAL TERMS & CONDITIONS

1. The Employees' State Insurance Corporation is hereinafter mentioned as ESIC MC PGIMSR & MH, Rajajinagar, Bangalore /The Competent authority. The Bidder is hereinafter mentioned as Contractor/ Service provider.

2. The canteen should be run in the name of Service provider only and the name of ESIC should not be used / displayed in the name boards, bills & invoices. The canteen is situated inside the premises of ESIC MC PGIMSR & MH, Rajajinagar, Bangalore.
3. **Liability of furniture, Electrical items and cooking equipment:**
 - a) The Contractor shall bear all expenses for running the said Canteen including furniture, equipment etc., other than the basic furniture & kitchen items provided by ESIC MC PGIMSR & MH, Rajajinagar, Bangalore.
 - b) The Contractor should take proper care of the Furniture and Electrical Item, etc., supplied by ESIC MC PGIMSR & MH, Rajajinagar, Bangalore. The repair, if any, necessitated should be carried out by the Service provider's at his own cost to the satisfaction of the Competent authority.
 - c) The Service provider should handover the furniture & kitchen equipment supplied by the ESIC MC PGIMSR & MH, Rajajinagar, Bangalore at the time of completion of the contract in the same condition except normal wear & tear during the operations of the canteen. Any loss/damage of the equipment shall be recovered from performance security.
4. There will be no guarantee on minimum footfalls or minimum turnover/ revenue from the canteen services.
5. The Canteen site shall be visited by Contractor on any working day during office hours by obtaining prior permission from General branch, ESIC MC PGIMSR & MH, Rajajinagar, Bangalore in order to have an idea of the work.
6. The Canteen shall be meant for serving refreshments, snacks, tea, meals etc., and such other items as listed in Part-I. Further, ice creams, soft drinks and mineral water bottles can be served at the rates not exceeding the MRP by the Service provider after getting approval from ESIC MC PGIMSR & MH, Rajajinagar, Bangalore.
7. The Service provider must get prior approval of the competent authority for adding/selling any new item during contract.
8. The services of the canteen will be for the exclusive use of the IPs, patients, students, employees and bonafide visitors of ESIC MC PGIMSR & MH, Rajajinagar, Bangalore. The Service provider may directly collect the charges for food items from the IPs, patients, students, employees/visitors of ESIC MC PGIMSR & MH, Rajajinagar, Bangalore at the rates decided as per the contract.
9. The Service provider who is awarded the contract is required to ensure highest standard of hygiene of the persons under his employment and of the premises and the utensils used for preparing and serving the food.
10. The personnel appointed by the Contractor for running the canteen must have proper and clean uniform for their identification. The personnel so appointed should have knowledge of personal hygiene and safe & clean

methods of food handling, and should be of good character and antecedents. They should be provided with appropriate ID cards, uniforms, Hygiene products and gloves by the Service provider.

11. The contractor should use AGMARK/FPO/FSSAI or such standard quality food articles / raw materials for preparation of food approved by relevant regulatory authorities. The Certificate in this regard should be displayed prominently in the premises.
12. The ESIC MC PGIMSR & MH, Rajajinagar, Bangalore reserves the right to inspect the materials at any time. The ESIC MC PGIMSR & MH, Rajajinagar, Bangalore shall have the right to examine the purchase documents/invoices regarding the purchase of materials by Service provider for their quality.
13. Maintenance of drainage system line of the canteen will be the sole responsibility of the Service provider. Any blockage in the canteen drainage line has to be cleaned by the Service provider and in the event of failure to clear the blockage, it shall be cleaned by the ESIC MC PGIMSR & MH, Rajajinagar, Bangalore and the expenses incurred shall be recovered from the Service provider.
14. The Service provider should keep the canteen complex clean and general hygiene should be maintained at all times. If at any point, the Canteen & its premises are found to be unclean, the Contractor shall be held responsible and such action as deemed fit shall be taken by the Competent Authority.
15. The Contractor shall bear all the expenses for running the canteen and ESIC MC PGIMSR & MH, Rajajinagar, Bangalore shall not in any manner be liable for any damage caused due to incidents like theft, burn, fire, electric shock etc., or bear any compensation for damage or injury caused to their workmen while discharging their duty
16. The Contractor shall not be entitled to use the premises allotted by the ESIC MC PGIMSR & MH, Rajajinagar, Bangalore for any other purpose or business than running the canteen for ESIC MC PGIMSR & MH, Rajajinagar, Bangalore.
17. The list of personnel deployed for food preparation, handling and serving have to be intimated in advance to the Competent Authority from time to time.
18. The Service provider shall bring to the notice of this ESIC MC PGIMSR & MH, Rajajinagar, Bangalore about the repairs and maintenance of civil work that are required to be undertaken from time to time.
19. Display of Price List: The rate list and menu should be printed and displayed conspicuously in the canteen. There should not be different price for IPs, patients, students, employees, attenders and bonafide visitors of this institution.
20. Add On:-The Successful bidder may also operate Smart Vending Machine and Display Self. It is the discretion of contractor subject to prior approval of the competent authority.

21. There shall be no compromise on the quality of food supplied by the Contractor and if any such incidence of food adulteration is found, action as deemed fit, including black listing the firm, may be taken by the Competent Authority and all the rules of Prevention of Food Adulteration Act (PFA Act) will apply.
22. The agency will be responsible for complying with following rules / provisions:
- a) Payment of Minimum wages Act
 - b) Laws related to Social Security (ESI & P.F. etc.,) if applicable including prescribed number of leave / holidays and prescribed working hours/schedule as per Labour Laws in force from time to time to its employees.
 - c) Goods and Service Tax wherever applicable.
 - d) Pollution control and such statutory orders in regards to treatment & disposal of garbage.
 - e) FSSAI Regulations.
- #Note: The Contractor will be liable for any consequences resulting from violation of any such rule / provision.*
23. The successful bidder shall obtain a valid license under the Contract Labour (R&A) Act, 1970 and rules framed there under and shall continue to hold it till completion of the contract. The contractor should be registered with E.P.F., E.S.I., and Goods & Service Tax authorities and shall possess valid Registration Number (If applicable).
24. The Contractor shall not use the name of the ESIC MC PGIMSR & MH, Rajajinagar, Bangalore in business dealing with other persons or traders.
25. The Contractor must possess other permissions as applicable for running of canteen issued by the Authorities' concerned for carrying out the business and shall be responsible for complying with all laws pertaining to the services in question as well as those pertaining to employment of persons under him. The Suitable documentary evidence, if any, in this regard should be submitted along with the tender documents. The Bids not complying with this condition will be summarily rejected.
26. The Contractor at all times should indemnify ESIC MC PGIMSR & MH, Rajajinagar, Bangalore against all claims, damages or compensation under the provisions of Payment of Wages Act, 1936; Minimum Wages Act, 1948; Employer's Liability Act, 1938; the Workmen Compensation Act, 1923; Industrial Disputes Act, 1947; Maternity Benefit Act, 1961, Child Labour Prohibition & Regulation Act 1986; ESI Act, 1947; EPFO Act, 1952 or any modification thereof or any other law relating thereto and rules made here under from time to time, if applicable. ESIC MC PGIMSR & MH, Rajajinagar, Bangalore will not own any responsibility in this regard.

27. The Contractor shall pay Wages as per Minimum wages act, EPF, ESI contribution (if applicable) contribution to the employees engaged by them at ESIC premises. The Contractor shall ensure timely payment of all statutory dues like ESI, EPF (if applicable), GST and other tax etc. and ensure compliance of payment of Wages Act, Minimum Wages Act etc.
28. Employment of child labour is strictly prohibited for canteen services.
29. The ESIC MC PGIMSR & MH, Rajajinagar, Bangalore will provide free water for cooking/washing of the utensils and free electricity. Contractor should use the electricity and water economically. Further, in case of water scarcity, the contractor should pay the amount for using water for canteen purpose as demanded by ESIC MC PGIMSR & MH, Rajajinagar, Bangalore. The contractor has to ensure minimal usage of electricity, water and other resources inside the canteen premises.
30. The Contractor shall keep the Complaint Book in a conspicuous place in the Canteen to record complaints and this book shall be open for inspection by the persons duly authorized by the ESIC MC PGIMSR & MH, Rajajinagar, Bangalore. The Contractor should make reasonable efforts to resolve the complaints recorded in the complaint register to the satisfaction of this organization.
31. The contractor shall use the Cooking gas only at allotted area of the canteen.
32. The successful bidder shall take an insurance policy for an appropriate value for insurance against damage/loss of property/life due to fire accident in the canteen.
33. Once the Canteen staff is allotted an area of work, he or she will be under supervision of the Managing Committee of the ESIC MC PGIMSR & MH, Rajajinagar, Bangalore. The canteen may be inspected by the Managing committee on quarterly basis. In addition, the canteen staff shall follow all instructions and orders given by Managing Committee of the ESIC MC PGIMSR & MH, Rajajinagar, Bangalore.
34. No. of canteen user per day: - Estimation of footfalls per day is made considering the total no. of IPs, patients, employees, students and OPD visitors. However there is no guarantee on minimum Footfalls per day to the canteen.

D. MANPOWER ENGAGEMENT:

- a. The contractor must-
 - i. Ensure that their managers/ supervisors are equipped with mobile phones.
 - ii. Ensure continuous availability of Canteen staff, during canteen stipulated hours, all throughout the year as per agreed terms and condition of the tender.
 - iii. Not to deploy any person of age below 14 years and above the age of 60

- years.
- iv. Engage only such workers, whose antecedents have been thoroughly verified, including character and police verification and other formalities.
 - v. Ensure that all staff should be in sound health for carrying out the duty and should not have infectious diseases.
- b. The contractor shall strictly observe and adhere the following that their deployed Canteen Service personnel:
- i. Are always smartly turned out and vigilant
 - ii. Take charges of their duties diligently.
 - iii. Perform their duties with honesty and integrity.
 - iv. Read and understand their post and site instructions and follow the same.
 - v. Extend respect to all Officers and Staff of the office.
 - vi. Shall not consume intoxicating drinks on duty hours or come for duty in an intoxicated state.
 - vii. All the personnel deployed should be made aware of the provision of Sexual harassment of Women at Workplace (Prevention, Prohibition and redressal Act, 2013)
 - viii. Will immediately report to the Caretaker any untoward incident/ misconduct or misbehavior.
 - ix. Contractor shall ensure that his personnel shall not smoke or consume gutka, pan tobacco etc. at the ESIC MC PGIMSR & MH, Rajajinagar, Bangalore premises.
 - x. Should be properly trained, have requisite experience and skills for carrying out a wide variety of Canteen Service work using appropriate materials and tools and equipment.
- c. The persons associated with preparation and distribution of food will be required to undergo periodical medical checkups as and when directed by this institution to rule out the possibilities of communicable disease/infectious diseases. If anybody found suffering from such diseases has to be kept out of work till, he/she has fully recovered.
- d. The Contractor will be responsible for such conduct of the persons engaged by him in the canteen, which will be conducive for maintaining the harmonious atmosphere in this institution and will be responsible for any act of commission & omission of such persons.
- e. The contractor will, at all times, ensure disciplined, decent and courteous behavior by their employees while they remain in premises of ESIC MC PGIMSR & MH, Rajajinagar, Bangalore. In case any of his employees indulges in any act of indiscipline, misbehavior or indulges in violent act(s) or abets others in doing so, the contractor shall remove the employee concerned from the premises immediately on receipt of instructions from the authorities.

E. SCOPE OF WORK:

- a) The Contractor shall keep the canteen open and render all the necessary services, sale of eatables, tea etc., from 7.00A.M to 08:00 P.M on all of the year.
- b) The Contractor will be responsible for maintaining adequate number of persons to run the canteen including cooking, distribution of food, disposal of garbage and leftover food and cleaning the canteen premises etc.
- c) Cooking, Cash Handling, Serving & Cleaning will be maintained separately by respective manpower.
- d) The canteen should make arrangements for payments through digital payments i.e., UPI etc.

#Note: Housekeeping services of the ESIC MC PGIMSR & MH, Rajajinagar, Bangalore will not be extended to the canteen area either for cleaning purpose or any other work.

F. PENALTIES:

- a) The Service provider shall at all times have standby arrangements for carrying out the work under the Contract, In case of any failure of the existing arrangement and Stoppage of service Penalty of 0.1% of contract value per day may be levied. In case such disruption in attributable to an Act of God/Act of Nature the penalty may be waived.
- b) The sale and consumption of alcohol is also strictly prohibited in ESIC MC PGIMSR & MH, Rajajinagar, Bangalore premises. Any such act may entail summarily cancellation of the agreement.
- c) The ESIC MC PGIMSR & MH, Rajajinagar, Bangalore is a “NO SMOKING ZONE”, hence sale and use of tobacco and tobacco products is prohibited. Penalties as notified shall be leviable for each violation.
- d) The Contractor shall provide the tax invoices/bills to every customer. If the contractor engages in overpricing, a penalty of five times the difference amount subject to a minimum of ₹. 2,000/- shall be deposited by the contractor into ESIC A/c. No.1 as penalty within 3 days of receipt memo from competent authority, failing which Performance Security shall be forfeited.
- e) ESIC MC PGIMSR & MH, Rajajinagar, Bangalore / The competent authority / Staff welfare committee of the canteen can check the quality of food and hygienic condition in the canteen at anytime and a fine of Rs. 2000/- may be charged for every occasion of non-conformation to quality and hygiene norms. The ESIC MC PGIMSR & MH, Rajajinagar, Bangalore reserves the right to send the food samples served at the canteen to relevant testing laboratories and take appropriate action on the contractor, if required.
- f) The Contractor will vacate the canteen and hand over the possession of the premises on the expiry of the term of the contract or on termination of the

contract. If the Contractor fails to vacate the canteen premises on stipulated date or on direction then damage charges for overstay at the rate of Rs.20,000/-(Rupees Twenty thousand only) per day may be recovered from the Contractor out of the Performance Security. If Security deposit is insufficient to recover damage charges, then the same may be recovered through the Courts of law.

G. Other Terms and Conditions

- a) All necessary reports and other information will be supplied on a mutually agreed basis and regular meetings will be held with the ESIC MC PGIMSR & MH, Rajajinagar, Bangalore.
- b) The Contractor shall, in performing their part of this Agreement, ensure the safety of the building and the persons working in or visiting the ESIC's premises and shall indemnify ESIC for any loss or damage caused by any act of the Contractor or its employees or staff etc.
- c) The Contractor shall not assign or sublet this Agreement or any part thereof to any third party without the approval of the ESIC MC PGIMSR & MH, Rajajinagar, Bangalore.
- d) Licenses, if any, required for Canteen services at the site will be obtained by the Contractor.
- e) In case of breach of any terms and conditions attached to the contract, the Performance Security Deposit of the Contractor will be liable to be forfeited by ESIC besides annulment of the contract.
- f) The rates quoted by the Contractor will remain valid during the duration of contract and the request for changes shall be considered.

H. DISPUTE SETTLEMENT:

- a) All differences and disputes arising out of or in connection with this Agreement will be settled by mutual discussions and Negotiations.
- b) If such disputes and differences cannot be settled and resolved by discussions and negotiations then the same shall be referred to the Competent Authority, ESIC MC PGIMSR & MH, Rajajinagar, Bangalore whose decision shall be final and binding on both the parties.
- c) In case of any dispute arising out of the interpretation of the terms and conditions of the contract, the decision of the Competent Authority, ESIC MC PGIMSR & MH, Rajajinagar, Bangalore will be final and binding.
- d) ESIC MC PGIMSR & MH, Rajajinagar Bangalore reserves the right to change any terms and conditions, as and when warranted without reference to the Contractor.
- e) All disputes relating to this tender can be legally resolved through courts in Bangalore.

I. TERMINATION :

- a) The ESIC MC PGIMSR & MH, Rajajinagar, Bangalore, however, reserves

the right to terminate the contract at any time without assigning any reason thereof by serving one month notice. Refund of the security deposit will be at the discretion of the Competent Authority, ESIC MC PGIMSR & MH, Rajajinagar, Bangalore.

- b) The agreement can be terminated by the agency giving three months' notice in advance. If the agency fails to give three months' notice in writing for termination of the agreements then penalty as specified for stoppage of Canteen Services specified at clause f (a) may be recovered from the contractor and the Performance Security Deposit may be forfeited.
- c) In case the contractor is found having sub-let this contract, the contract will be terminated without any notice and performance security deposit will be forfeited.
- d) During the period of agreement if it is found that the agency is not providing proper services or any fraudulent activity is noticed or otherwise, the performance security deposited with ESIC or part thereof may be forfeited and agreement may be terminated after giving one month notice.
- e) If any serious misconduct or breach of contract, terms and conditions violated or any sexual harassment found, the competent authority has sole power to halt the canteen service with immediate effect and the service provider may be called to vacate the premises within 3 days and Security deposit may be forfeited.

J. DISTRIBUTION / SERVING STYLE:

- a) Apart from services in the canteen, the service provider has to supply snacks, beverage and meals to inside the premises of ESIC MC PGIMSR & MH, Rajajinagar, Bangalore as desired by the competent authority.
- b) Breakfast and Lunch may also be supplied to the Officers / officials and for the meetings and programs on call basis at their place the ESIC MC PGIMSR & MH, Rajajinagar, Bangalore.
- c) It may be ensured that minimum 70% of items must be available at all times.

K. TIMING OF SERVICES:

- | | |
|------------------------|------------------------|
| ➤ Common items timings | :07.00 AM to 08.00 PM |
| ➤ Breakfast timing | :07.00 AM to 10:00 AM |
| ➤ Tea Time | :11.00 AM to 11.30 AM |
| ➤ Lunch Availability | :12.30 PM to 02:30 PM |
| ➤ Tea Time | :03.00 PM to 03.30 PM |
| ➤ Dinner | : 06.30 PM to 08.00 PM |

- L. Conference / meeting / function:** - The service provider may be considered for catering for various conferences, meetings and functions held at the ESIC MC PGIMSR & MH, Rajajinagar, Bangalore premises depending upon quality of item supplied.

M. Security Deposits:-

- a) Performance Security:- The successful bidder shall furnish a Performance Guarantee Security for an amount equal to 5% (Five percent) of the bid amount in the form of DD / Bank Guarantee from any scheduled Bank in favour of the Dean ESIC MC PGIMSR & Model Hospital Rajajinagar/ "ESI Fund Account No.1" payable at Bangalore in case of Demand Draft. The Bank Guarantee should be valid for 2 months beyond the end of the contract period.
- b) The successful Bidder will have to deposit the Performance Security Deposit and commence the work within 15 days of acceptance of the contract. Otherwise the contract may be cancelled and EMD may be forfeited.
- c) Performance Security will be refunded without any interest, whatsoever, after it duly performs and completes the contract in all respects.
- d) Performance Security will be forfeited if the service agency fails to perform any of the terms and conditions of the contract, besides it may also be black listed.
- e) The Bid should be accompanied by an **Earnest Money Deposit (EMD) of Rs.2,77,224/- (Rupees Two lakhs Seventy seven thousand Two hundred Twenty four only)** in the form of Demand Draft/Pay Order from a nationalized/the commercial bank drawn in favor of **"ESIC Fund A/c No.1"** payable at Bangalore. EMD amount is adjustable towards the Performance Security in case of successful bidder.
- f) The EMD shall be paid in the form of Bank Guarantee/Demand Draft / Fixed Deposit / Banker Cheque from a Nationalized Bank/ Scheduled Commercial Bank in favor of ESIC Fund Account No. 1 payable at State Bank of India, Bengaluru. The EMD should remain valid for a period of 45 days beyond the final tender validity period. Any bid/tender uploaded without requisite EMD shall be deemed to be invalid and will be rejected.
- g) EMD of bidder will be forfeited, if the bidder withdraws or amends its bid or impairs or derogates from the bid in any respect within the period of validity of its bid. Further, if the successful bidder fails to furnish the required performance security within the specified period, the EMD of the bidder will be forfeited.
- h) EMD furnished by all unsuccessful bidders will be returned to them without interest, after finalization of the contract. EMD of the successful bidder(s) will be returned after receipt of the performance security from the successful bidder.
- i) ESIC reserves the right to empanel more than one agency out of the participated tenders.
- j) All compensation or other sums of money payable by the contractor to hospital under the terms of this contract may be deducted from the security deposit, or from any sum that may be or may become due to the contractor on any account, whatsoever. In the event of the security deposit being reduced by reasons of any such deductions, the contractor shall within 10 days of being asked to do make good by Demand Draft any sum which have been deducted from his security deposit or Bank guarantee.

- k) Canvassing in connection with tender is strictly prohibited and the tender submitted by the contractors who resort to canvassing will be liable for rejection.

N. Bid Evaluation:-

1. For finalization of contract, the Bidder whose rates are the lowest in comparison to other bidders will be considered as the Lowest Bidder.
2. The rate quoted should be inclusive of salary & wages to the persons engaged in the canteen services, all kind of taxes, duties, charges and statutory levies.
3. All pages of the tender documents submitted should be signed by the authorized signatory of the firm with seal.
4. Conditional Tenders will be out rightly rejected.
5. Tender incomplete in any respect will be out-rightly rejected.
6. The successful bidder is required to incorporate the conditions of the contract on a stamp paper of Rs.500/- in the prescribed proforma available in this office and submit the same to ESIC MC PGIMSR & MH, Rajajinagar, Bangalore for signature and the expenditure in this regard shall be borne by the contractor.

I. EVALUATION OF FINANCIAL BID

The financial bid will be finalized on the basis of lowest rate quoted by technically qualified bidders. The acceptance of a tender will rest with the competent authority, and the competent authority reserves the right to reject any or all of the tenders received, without assigning any reasons. The tender which is incomplete / any of the prescribed conditions are not fulfilled are liable to be rejected.

The bidders may quote the rates in ANNEXURE -IV of this bid document.

II. PERIOD OF CONTRACT

The contract will be awarded for a period of TWO YEARS, extendable for period of another one year on the same terms and conditions on satisfactory performance by the service provider. The agency is required to sign the agreement with ESICMH PGIMSR, Rajajinagar, Bengaluru.

III. Applicable law and jurisdiction :

All disputes shall be governed by the Indian law both substantive and procedural, for the time being in force and shall be subject to the exclusive jurisdiction of the Courts at Karnataka State.

- IV.** The Dean, ESIC MC PGIMSR & MH, Rajajinagar, Bangalore reserves the right to accept/reject any bid and to cancel the bidding process at any time and reject all bids, at any time prior to award of contract, without assigning any reasons thereof.

DEAN

TECHNICAL BID FORM- (To be filled up, signed and upload the scanned copy)
Canteen Services in ESIC Medical College PGIMS & MH Rajajianagar, Bengaluru-10.

SL No.	PARTICULARS	DETAILS
1	NAME OF BIDDING COMPANY/ FIRM	
2	NAME OF OWNER/ PARTNERS/ DIRECTORS	
3	ADDRESS OF OFFICE/ OFFICES FULL PARTICULARS OF OFFICE	
4	ADDRESS WITH TELEPHONE NO. FAX NO. E-MAIL ADDRESS	
5	REGISTRATION DETAILS:	
	A) GST NO.	
	(B)EPF REGISTRATION NO.	
	I ESI REGISTRATION NO.	
	(D) PAN NUMBER	
	E) FSSAI	
6	BANK DETAILS	
	NAME & ADDRESS OF BANK	
	B) ACCOUNTS NUMBER	
	C) IFSCCODE	

DECLARATION

I, _____ Proprietor/ Director/Authorized Signatory of _____ am competent to sign this declaration and execute this Bid document

(a) I have carefully read and understood all the terms and conditions of the Bid and hereby convey my acceptance of the same.

(b) The information/ documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I/ we, am/are well aware of the fact that furnishing of any false information/ fabricated document would lead to rejection of my Bid at any stage besides liabilities towards prosecution under appropriate law.

I have apprised myself fully about the job to be done during the currency of period of agreement and also acknowledge to bear the consequences of non-performance or deficiencies in services on my part.

(d) Company/firm has always satisfactory/disciplined done in past satisfactory/disciplined work and neither blacklisted nor indicated for any criminal, fraudulent or anti-corruption activity by any Govt.Department/ Organization/ ESIC/PSU/ Private Hospital.

Signature of Owner/Managing Partner/ Director

Date:

Full Name:

Place:

Company's Seal:

The above declaration, duly signed and sealed by the authorized signatory of the company should be enclosed along with the quotation.

Signature of the Contractor with seal.

BID SECURITY DECLARATION

To

The DEAN,

ESIC Medical College PGIMSR & MH,

Rajajinagar, Bengaluru-10.

Sub: Bid Security Declaration.

1. I/We. _ _ _ _ _ _ _ _ _ _The undersigned, declare that: I/We _____ understand that, according to your conditions, bids must be supported by a Bid Securing Declaration. I/We accept that I/We may be disqualified from bidding for any contact with you for a period of one year from the date of notification if I am /We are in a breach of any obligation on under the bid conditions.

2. Further, I/We. _____ will also be liable to be debarred/banned if I/ We a) Withdraw/modify/amend, impair or derogate from the tender, my/ our Bid during the period of bid validity specified in the form of Bid.

Or

b) After having been notified of the acceptance of our Bid by the purchaser during the period of bid validity, fails or refuse to execute the contract, if required, or fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

Date: _____ Signature of authorized Person.
Place: _____ Full Name:
Firm's /Company's seal:

Note:- The above declaration, duly signed and sealed by the authorized signatory of the company should be enclosed..

Signature of the Bidder with seal.

TENDER FORM (FINANCIAL BID)

- The bidders are advised to arrive the total charges arrived at sl. No.52 on quoting rate for each items mentioned below at part – I.
- The bidders have to upload Annexure-IV duly filled in all respects and signed and sealed by the bidders in the Financial bid document.
- The financial bid document shall not be disclosed by the bidders at the time of technical evaluation.
- The L1 will be selected on the basis of total value arrived as per the calculation given below.

Total amount arrived at sl. No.51 of Part – I	Contract period (2 years) i.e., 730 days	Multiplication factor is 15
For ex : Rs.844	Rs.844 x 730 days	844 x 730 x 15 = Rs.92,41,800/-
The amount to be quoted in the financial bid is Rs.92,41,800/-		

PART-I**SCHEDULE OF ITEMS**

Offer of rates to be quoted in the following sub-heads and shall be inclusive of all charges, levies and taxes inclusive of GST. No escalation of whatsoever nature shall be payable thereafter.

		MENU & MAXIMUM RATE			
Sl.	Name of the Items	Composition/ Description/ Quantity	Unit	Maximum Rate (incl. GST)	Quoted Rate (Including all taxes)
COMMON ITEMS					
1	Tea	120 ml	Per Cup	8	
2	Coffee	120 ml	Per Cup	8	
3	Milk	120 ml	Per Cup	10	
4	Horlicks/ Boost/ Bournvita	120 ml	Per Cup	12	
5	Rava Kesari with White Ghee	150 gm	Per Plate	20	
6	MeduVada / Dal Vada	60 gm	Per Piece	7	
7	Samosa (Potato)	100 gm	Per Piece	12	
8	Veg Puffs	100 gm	Per Piece	12	

9	Chana Masala	150 gm	Per Plate	10	
10	Bajji (Onion or Banana)	100 gm	Per Piece	7	
11	Potato Bonda	125 gm	Per Piece	7	
12	Mangalore Bonda	125 gm	Per piece	5	
BREAKFAST & DINNER					
13	Bisibele Bath	350 gm + kuruma + Curd	Per Plate	25	
14	Idly	Two Piece (100 gm) + Chutney + Sambar	Per Plate	15	
15	Pongal (Ghee)	250 gm + Chutney + Sambar	Per Plate	20	
16	Dosa (Ordinary)	75 gm + Chutney + Sambar	Per Plate	15	
17	Dosa (Masala)	125 gm + Chutney + Sambar	Per Plate	20	
18	Set Dosa(3 dosa)	125 gm + Chutney + Sambar	Per Plate	20	
19	Upuma	250 gm + Chutney + Sambar	Per Plate	20	
20	Chapathi (3 no.)	200 gm + Kuruma	Per Plate	25	
21	Poori (3 nos.)	150gm + Masala	One Set	25	
22	Bread	Toasted Bread 4 slice + Butter +Jam	Per Plate	15	
LUNCH					
23	Meals with Chappathi	White Rice (400 gm) + Chappathi (1)Sambar + Rasam + Palya (75gm) + Poriyal (75 gm) + Curd (100 gm) + Pappad + Pickle	Per Meal	40	
24	Meals without chapathi	White Rice (400 gm) + Sambar + Rasam + Palya (75gm) + Poriyal (75 gm) + Curd (100 gm) + Pappad + Pickle	Per Meal	35	
25	Veg Biryani	450 gm + kuruma + Curd	Per Plate	35	

26	Sambar Rice	250 gm + Pappad + Pickle	Per Plate	20	
27	Lemon Rice	250 gm + Pappad + Pickle	Per Plate	20	
28	Veg Fried rice	450 gm + kuruma + Curd	Per Plate	30	
29	Veg pulav	450 gm + kuruma + Curd	Per Plate	25	
30	Cud rice	250 gm + Pickle	Per Plate	20	
31	Puliyogare	250 gm	Per Plate	20	
32	Mushroom Biryani	250 gm	Per Plate	25	
33	Curd	200g	Per cup	10	
34	Vegetable salad	200 gm	Per cup / plate	10	
35	Fruit Salad	200 gm	Per cup / plate	10	
JUICES & SWEETS					
36	Sweet Lime (Sathukudi)	250 ml	Per glass	20	
37	Pine Apple Juice	250 ml	Per glass	20	
38	Orange juice	250 ml	Per glass	20	
39	Watermelon Juice	250 ml	Per glass	20	
40	Apple Juice	250 ml	Per glass	30	
41	Lemon Juice (Sweet or Salt)	250 ml	Per glass	12	
42	Sugarcane juice	250 ml	Per glass	10	
43	Butter Milk	250 ml	Per glass	6	
44	Gulab Jamun	40 Gram each	2 Piece	16	
45	Rasagulla	40 Gram each	2 Piece	18	
46	Rasamailai	100 Gram	1Piece	20	
47	Jellabi	50 Gram	2 Piece	10	
48	Holige(Obbattu) Jaggery with Dal/coconut	100 Gram	1Piece	12	
49	Matichur Laddu	50 Gram	1Piece	8	
50	Readymade Cold Drinks/ Biscuits/Chips &	Maaza, Slice		Not exceeding	

	Other packed items			MRP	
PACKING CHARGES					
51	Packing charges	-	-	4	
52	Total amount	-	-	Rs. 844/-	

****The Canteen shall remain open from 7.00 AM to 08.00 PM**

SEAL & SIGNATURE OF BIDDER

