



कर्मचारी राज्य बीमा निगम
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
Employees' State Insurance Corporation
(Ministry of Labour and Employment, Government of India)



क्षेत्रीय कार्यालय कोलकाता
पंचदीप भवन, 5/1 ग्रांट लेन, कोलकाता- 700012
Regional Office, Kolkata
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File No. 41.A.22/15/2015-E-I

Dated: 06-05-2026.

OFFICE ORDER NO. 74 OF 2026

Pursuant to Hqrs Office Order no. 66 of 2026 dated 21.04.2026, communicated vide File No. A-22/13/1/AGT/Gr. B/2026-Estt. I, in connection with Annual General Transfer for the 'Transfer Year – 2026', the Competent Authority has kindly accorded permission to release the following Officer, posted under Regional Office, Kolkata, from her present place of posting **w.e.f 11.05.2026 (A/N)** with the direction to report for duty to her new place of posting as per the stand order:

Sl.	Name & Designation of the Officers / Officials	Emp. ID.	Present Place of Posting	New place of Posting
1.	Ms. Kavita Upadhyay, Junior Translation Officer	167101	Rajbhasha Sakha, RO Kolkata	ESIC – HQRS OFFICE

Joining Report of the above-mentioned officer shall be forwarded to this office.

TA/DA and Joining Time shall be applicable to eligible employee (s) as per prevailing rules.

Hindi Version shall ensue.

(SOURAV MANOHAR SARDAR)
DEPUTY DIRECTOR (ADMIN)

To,
The concerned Officer.

सौरभ सरदार / SOURAV SARDAR
उप निदेशक / Dy. Director
क्षेत्रीय कार्यालय, कोलकाता / Regional Office, Kolkata
कर्मचारी राज्य बीमा निगम
Employees' State Insurance Corporation
श्रम एवं रोजगार मंत्रालय
Ministry of Labour and Employment
भारत सरकार / Government of India

Copy to:

1. PPS to Director General (E-I) / (E-II), DPC Cell, Hqrs Office, ESIC CIG Marg, New Delhi-02
2. Joint Director I/c, Sub Regional Office, Barrackpore / Durgapur.
3. Regional Director, ESI Corporation, Regional Office, Guwahati, Assam Region / Regional Office, Patna.
4. Dean/MS, E.S.I.-P.G.I.M.S.R., E.S.I.C. Medical College and Hospital Joka & O.D.C.(EZ).
5. Dean / MS, ESIC Model Hospital Beltoa, Assam.
6. B.O., Fin.& Acc. Br./Cash Br./Estt. Br. II/ Estt. Br. I(Vig.)/Med. Admn./ I&C Br./ Benefit Br./ ICT Br./ Genl. Br., ESIC, RO Kolkata for information and necessary action.
7. Deputy Director (I/c), ZVO(EZ).